

**CMIS 204.101**  
**Management Information Systems**  
**Spring 2009**

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**Office:** None  
**Phone:** (856)314-8615 (24 hours a day)  
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**Textbook:** **Introduction to Information Systems: Fourteenth Edition**  
ISBN: 0-07-340292-3  
James A. O'Brien/George Marakas  
14th Edition

CD-ROM MISource, 2007 (Included with the Textbook)

**Websites:** <http://www.johnsmiley.com/psu/mis204102.htm>  
[http://highered.mcgraw-hill.com/sites/0073402923/student\\_view0/index.html](http://highered.mcgraw-hill.com/sites/0073402923/student_view0/index.html)

**Overview:** This course is designed for students with little or no knowledge of information systems. Students who do have some experience in this area, however, should find that the course complements that experience. Students will achieve basic information systems literacy, learn how managers are using information systems to compete in the marketplace, and develop skills for applying spreadsheet and database tools to business problems.

**Class times:** Thursday Evenings, 6:00-8:30 PM, Woodland Rom 220.

**Attendance:** Superior performance requires superior attendance. There is a direct correlation between poor performance on test and examinations and irregular attendance at class. There is **NO** need to notify me prior to missing a class.

**Integrity:** According to the University Advising Handbook: "Academic integrity is the pursuit of scholarly activity in an open, honest and responsible manner. Academic integrity is a basic guiding principle for all academic activity at the Pennsylvania State University, and all members of the University community are expected to act in accordance with this principle. Consistent with this expectation, the University's Code of conduct states that all students should act with personal integrity, respect other student's dignity, rights and property, and help create and maintain an environment in which all can succeed through the fruits of their efforts. Academic integrity includes a commitment not to engage in or tolerate acts of falsification, misrepresentation or deception. Such acts of dishonesty violate the fundamental ethical principles of the University community and compromise the worth of work completed by others."

**Students with Disabilities:** Penn State encourages academically qualified students with disabilities to take advantage of its educational programs. Students with disabilities who may need accommodations for this class should contact the disability liaison **Anne Prior, 315 Sutherland, Tel. 215-881-7537.**

**Learning Center:** Free peer and professional tutoring and study skill coaching are available at the Learning Center (Room 315 Sutherland, 215-881-7538). Students striving for an "A" and students struggling for a "C" agree that they benefit from tutoring sessions. To find out how the Learning Center can help you, call or visit Mondays through Thursdays from 9:00 to 5:30PM and Fridays from 9:00 to 4:00PM



<b>Grading:</b>	Midterm	30%
	Final Exam	30%
	Attendance/Class Participation	10%
	MIS Source Lessons	10%
	Wall Street Journal Presentations	10%
	Case Study	10%

**Notes:** Read the assigned chapter prior to coming to class and be prepared to contribute to class discussion.

Please do not attempt to do without the textbook for the semester---it won't work. You need the CD Rom that comes with the book to do your MISource Lessons.

Feel free to come late for class--it's better than missing class--but please cause no commotion upon entering the classroom. If you come in late, you are responsible for letting me know you were there---otherwise you will be marked absent.

Please turn cell phones to **silent** in class.

Please do not take my **picture** in class

Each student should be prepared to discuss the first Case Study in each chapter each week. This contributes to your Class Participation score.

Each student must submit each week, on an Index card, a Wall Street Journal article that they found interesting and would like to present. **Record the title, author, date, and section and page number on a 3x5 index card and hand in at each class.** You may choose an article of interest to your career or to the material in M IS 204. Students will be called on randomly to report on their chosen articles. You will have several opportunities to report throughout the semester. Introduce your article by title, date and author. Include an explanation about the article's relevance to this course or to your intended major or career. How well, or poorly, he or she does will make up the Wall Street Journal portion of the grade.

Each student must prepare and submit one Case Study from the book. Summarize the Case Study, and answer the questions that follow it. Be prepared to present the Case Study in class. Depending upon our time constraints, I may or may not get to you. I will deduct 10% off the Case Study grade if you are late. Students assigned a Case Study for the second week of class have a 1 week grace period.

**MISource 2007.** Complete the MIS Concept and Computer Concept Access modules. Complete the MIS and Computer modules when they apply to the text material. Submit your printed progress report on the class day before each exam.

Talking in class prevents other students from learning. Any student talking in class will be asked to leave. When asked to leave, please do so **immediately**.

Midterm Examination is **Thursday, March 5th**. No electronic devices may be used during the exam unless you have my **prior** authorization.

We have no class **Thursday, March 12th---Spring Break.**

Final Examination is **Thursday, May 7<sup>th</sup>**. No electronic devices may be used during the exam unless you have my **prior** authorization.

The Final exam is **NOT** cumulative and will cover Chapters 7 through 12 of our textbook.

You will need a **great** reason to miss the Midterm or Final Examination--be sure to contact me well in advance. Do not plan to be on an airplane or out of the country during our Final Examination. Traveling home is not a valid reason to miss an examination.

If I need to cancel class (and that rarely happens), I will notify you as soon as possible---be sure to check your email during the week (I use it frequently to communicate with you) and prior to leaving for class.

Exams will consist of 50 questions, multiple choice questions, and are sure to include a question about something I've mentioned in class and a question about something covered in a presented case study.

I'll gladly meet with any student prior to class or after--email or call me for an appointment.

If you are having problems (school or personal) be sure to let either me or someone in the counseling center know. Check this link <http://www.abington.psu.edu/psasite/cs/shared/campuslife/personalsupportteam.html> or call Donna Monk at 215-881-7350

## Grading System

Letter Grade	Number
A	95.00-100
A-	90.00-94.99
B+	87.70-89.99
B	83.30-87.69
B-	80.00-83.29
C+	75.00-79.99
C	70-74.99
D	60-69.99
F	59.99 AND BELOW